

**Hamilton Township Public Schools
Mays Landing, New Jersey**

**Agenda for Regular Meeting
November 23, 2020**

Time: 6:00 p.m. (Executive Session) 7:00 p.m. (Regular Session)

- I. Call to Order – Anne-Marie Fala, Business Administrator Page**
- II. Flag Salute**
- III. Notice of Advertisement of Meeting**

This meeting is being held in compliance with the Sunshine Law, having been advertised in the Press of Atlantic City, the Atlantic County Record, The Current of Mays Landing and notices posted at the Township Clerk’s Office, Mays Landing Post Office, Atlantic County Library, as well as all the schools of the district. A mechanical device is being used to record this meeting and this meeting is also being video-taped.

There are two opportunities to address the members of the Board. The Board values and welcomes comments and opinions from residents as long as remarks are not personal or discourteous. The public comment portion of the meeting allows the Board to listen to community members and to hear their opinions on school policy and operations.

The first public portion is reserved for persons wishing to speak about agenda items only. The second opportunity, following the action items, is when residents may address the Board on any school-related issue. Each speaker is asked to limit their comments to three minutes and you are not permitted to yield your time to another. The public comments portion of the meeting, during both sessions, will not exceed 30 minutes. Upon being recognized, persons wishing to speak should stand and identify themselves by name and address.

- IV. Roll Call**
- V. Moment of silence for private reflection**

VI. Executive Session

Resolved that pursuant to Sections 7 and 8 of the Open Public Meetings Act, the public shall be excluded from that portion of the meeting involving discussion of:

- **Personnel**
- **HIB**
- **Litigation**

Further resolved that the discussion of such subject matter in executive session can be disclosed to the public when formal action is taken on such subject matter or at any other appropriate time.

Further resolved the Board may take action on items discussed in executive session. Further resolved that the Board will be in executive session for approximately _____ minutes.

Motion_____Second_____Vote_____

VII. Approval of Minutes

VIII. Correspondence

IX. Receive comments from the public on tonight’s agenda items in accordance with the Board's policy on participation at Board meeting

X. Board Member Comments

XI. Superintendent/Staff Reports

A. Information Items

1. Dates to Remember

- **Thursday, November 26th and Friday, November 27, 2020 – Thanksgiving Holiday - Schools Closed**
- **December 21, 2020 - Board of Education Meeting – 6:00 p.m. (Executive Session) 7:00 p.m. (Regular Session)**
- **December 24-31, 2020 – Schools Closed Winter Break**
- **January 1, 2021 – Schools Closed – New Year’s Day**

- **January 6, 2021 – Board of Education Re-organization Meeting – Davies School – 7:00 p.m.**

FYI	B. Registration/Transfer Statistics for the Month of October, 2020 (attachment Registrations)	13
FYI	C. Enrollment for the month of October, 2020 (attachment Enrollment)	14
FYI	D. Harassment, Intimidation and Bullying Incident Log (attachment HIB)	15
FYI	E. <i>Presentation:</i>	

2019-2020 School Self-Assessment for Determining Grades

*Given by: Jeff Wellington,
Supervisor of Special Projects*

FYI	F. <i>Presentation:</i>
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Davies School Winter Concert Video

FYI	G. Other
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It may appear to the public that the Board of Education takes action with very little comment and in many cases a unanimous vote. Before motions are placed on the agenda, the administration thoroughly reviews the information with the Superintendent of Schools. If the Superintendent is satisfied that motions are ready to be presented to the Board of Education, it is then referred to the appropriate Board Committee for discussion. The members of the Board Committees work with the Superintendent to assure that all members are fully briefed on all pertinent details and understand the motions. When the Committees are satisfied with the motions, they are then placed on the agenda for action at a public meeting.

XII. Committees and Recommendations

- A. Instruction Committee (Curriculum and Policy):
Chairperson: Mrs. Hassa**

Action

1. **Motion to approve the following individuals as Gifted and Talented Coordinators for the 2020-2021 school year with a stipend amount of \$1,617.00/each:**

- **Nick Gabriel for Shaner School**
- **Scott Meile for Davies School**

The stipend position was previously approved with a TBD for the individual.

Motion_____Second_____Vote_____

Action

2. **Motion to approve the following Policies/Regulations on first reading (attachments Instruction 2):** 16-396

- 2.1 **Policy #5111 – Eligibility of Resident/Nonresident Pupils**
- 2.2 **Policy #3159 – Teaching Staff Member/School District Reporting Responsibilities (A.#218)**
- 2.3 **Policy & Regulation #3218 – Use, Possession, or Distribution of Substances (A. #218)**
- 2.4 **Policy & Regulation #4218 – Use, Possession, or Distribution of Substances (A.#218)**
- 2.5 **Policy #4219 – Commercial Driver’s License Controlled Substance and Alcohol Use Training (A.#218)**
- 2.6 **Policy #5517 – School District Issued Student Identification Cards (A.#218)**
- 2.7 **Policy & Regulation #6112 – Reimbursement of Federal and Other Grant Expenditures (A.#218)**
- 2.8 **Policy & Regulation #7440 – School District Security (A.#218)**
- 2.9 **Policy & Regulation #8600 – Student Transportation (A.#218)**
- 2.10 **Policy #8630 – Bus Driver/Bus Aide Responsibility
Regulation #8630 – Emergency School Bus Procedures (A.218)**
- 2.11 **Policy #8670 – Transportation of Special Needs Students (A.218)**
- 2.12 **Policy #9210 – Parent Organizations (A.#218)**
- 2.13 **Policy #9400 – Media Relations (A.#218)**
- 2.14 **Policy #0152 – Board Officers (A.#219)**
- 2.15 **Policy & Regulation #1581 – Domestic Violence (A.#219)**

- 2.16 Policy #2422 – Health and Physical Education (A.#219)
- 2.17 Policy #3421.13 – Postnatal Accommodations (Teaching Staff Members)(A.#219)
- 2.18 Policy #4421.12 – Postnatal Accommodations (Support Staff Members)(A.#219)
- 2.19 Policy and Regulation #5330 – Administration of Medication (A.#219)
- 2.20 Policy #7243 – Supervision of Construction (A.#219)
- 2.21 Policy #8210 – School Year (A.#219)
- 2.22 Policy #8220 – School Day
Regulation #8220 – School Closings (A.#219)
- 2.23 Policy #8462 – Reporting Potentially Missing or Abused Children (A.#219)
- 2.24 Policy #1649 – Federal Families First
Coronavirus (COVID-19) Response Act (A.#220)
- 2.25 Policy #2270 – Religion in the Schools (A.#220)
- 2.26 Policy #2431.3 – Heat Participation Policy for Student-Athlete Safety (A.#220)
- 2.27 Policy #2622 – Student Assessment (A.#220)
- 2.28 Policy and Regulation #5111 – Eligibility of Resident/Nonresident Students (A.#220)
- 2.29 Policy and Regulation #5200 – Attendance (A.#220)
- 2.30 Policy and Regulation #5320 – Immunization (A.#220)
- 2.31 Policy and Regulation #5330.04 – Administering an Opioid Antidote (A.#220)
- 2.32 Policy #5610 –Suspension
Regulation #5610 – Suspension Procedures (A.#220)
- 2.33 Policy#5620 – Expulsion (A.#220)
- 2.34 Policy and Regulation #8320 – Personnel Records (A.#220)
- 2.35 Policy #1620 – Administrative Employment Contracts (A.#221)
- 2.36 Policy #2431 – Athletic Competition (A.#221)
- 2.37 Regulation #2431.1 - Emergency Procedures for Sports and Other Athletic Activity (A.#221)
- 2.38 Policy and Regulation #5330.05 – Seizure Action Plan (A.221)
- 2.39 Policy #6440 – Cooperative Purchasing (A.#221)
- 2.40 Policy and Regulation #7440 – School District Security (A.#221)
- 2.41 Policy #7450 – Property Inventory (A.#221)

<u>Fund</u>	<u>Title</u>	<u>Amount</u>
10	General Fund	\$45,447.00
10	General Fund Payroll	201,624.10
11	Current Expense	653,492.74
11	Current Expense Payroll	2,375,245.27
20	Special Revenue	97,637.77
20	Special Revenue Payroll	169,387.48
30	Building Projects	91,856.42
50	Cafeteria	165,455.73
50	Kid's Corner	4,742.30
50	Community Education	483.00
Motion_____		Second_____
		Vote_____

Action

5. Motion to approve the following Tuition Contracts (Hamilton Township sending District):

<u>District</u>	<u>Type</u>	<u># of Students</u>	<u>School Year (time frame)</u>	<u>Cost (pro-rated as necessary)</u>
Middle Twp.	McKinney Vento	1	9/8/20 to 12/5/20	\$4,572.54 (\$80.22 per diem) (57 days)

Motion_____ Second_____ Vote_____

Action

6. Motion to approve payment of all bills including construction bills between meetings with the approval of the President and Vice President.

Motion_____ Second_____ Vote_____

Action

7. Motion to approve professional development for the 2020-2021 school year including costs related to applicable reimbursable expenses (attachment Finance-7). 446

Motion_____ Second_____ Vote_____

Action

8. Motion to approve the following tuition contract (Hamilton Townships is receiving District):

<u>District</u>	<u>Type</u>	<u># of Students</u>	<u>School Year (time frame)</u>	<u>Cost (pro-rated as necessary)</u>
Atlantic City	Foster	1	9/14/20 to 6/30/21	\$13,683.00 plus add'l services

Motion_____ Second_____ Vote_____

Action 9. Motion to approve participation in the Atlantic County Audio-Visual Aids Commission for the 2020-2021 School Year at a total cost of \$3,396.00 (attachment Finance-9). 447
 Motion_____Second_____Vote_____

Action 10. Motion to approve and submit the FY2021 Amended IDEA Application to include FY2020 carryover funds in the following amounts (all carryover funds are nonpublic) (attachment Finance-10): 448

	<u>Original Funds</u>	<u>Carryover</u>	<u>Total</u>
IDEA-Basic	\$699,978.00	\$12,285.00	\$712,263.00
IDEA-Preschool	<u>31,183.00</u>	<u>0.00</u>	<u>31,183.00</u>
	\$731,161.00	\$12,285.00	\$743,446.00

Motion_____Second_____Vote_____

Action 11. Motion to approve the following appointment for the period July 1, 2020 through June 30, 2021:

- Dr. Richard Lynch, Certified Industrial Hygienist with the Environmental Safety Management Group

Motion_____Second_____Vote_____

Action 12. Motion to approve a Consultant Agreement between the Hamilton Township Board of Education and John Scavelli on a per diem basis for the period December 1, 2020 through December 31, 2020 at the rate of \$450.00/per diem (attachment Finance-12). 449

Motion_____Second_____Vote_____

Action 13. Motion to approve the following bills and payroll in the total amount of \$799,688.64 for the 2020-2021 school year (attachment Finance-13): 453

<u>Fund</u>	<u>Title</u>	<u>Amount</u>
11	Current Expense	\$799,688.64

Motion_____Second_____Vote_____

- 4.3 Lindsay Davies Maternity leave of absence utilizing 38 sick days 1/19 - 3/12/21, followed by 60 days of NJ FMLA 3/15 - 6/15/21. RTW date is 6/16/21. Speech Therapist
- 4.4 Renee Richards Shaner Unpaid day on 12/23/20 Para

Motion _____ Second _____ Vote _____

Action

5. Motion to approve new hires as follows (attachments Administration-5): 465

	Name	Position	School /District	Effective	Degree /Step	Salary	Replacement for/Reason
5.1	Bastien Dolce	Teacher	Hess	11/24/20	MA / Step 1	\$56,450 prorated	Temporary maternity leave replacement for Amanda Vaccaro 11/24/20 - 4/13/21.
5.2	Brynn Cifaloglio	Teacher	Hess	1/1/2021	BA / Step 1	\$52,980 prorated	Stacy Weiner – Retirement 1/1/21-6/30/21
5.3	Marcelo Sanchez	PT Custodian	Davies	TBD	Custodian B/Step 1	\$16,216 prorated	Replacement for Lesvy Lara Resignation
5.4	Jamie Bello	Speech Therapist	Davies	1/14/21	MA/Step 1	\$56,450	Replacement for Lindsay Combs Maternity Leave 1/14/20-6/17/21
5.5	Kristen Reid	PT Teacher	Hess	1/1/21	BA/Step 1	\$43,115	Replacement for Brynn Cifaloglio 1/1/21-6/30/21

5.6 Brooke PT Para Shaner TBD Para. \$18,380 Replacement
 Mong Mong Step 1 for Breanna
 Vicente

Motion _____ Second _____ Vote _____

Action

6. Motion to approve emergency paid sick leave under the Cares Act for the following employees:

- Employee #31687395
- Employee #97953384
- Employee #72865801
- Employee #59797340
- Employee #91819235
- Employee #63159412
- Employee #15933252
- Employee #30938252
- Employee #53169272
- Employee #50930957

Motion _____ Second _____ Vote _____

Action

7. Motion to approve the following building transfer for the 2020-2021 school year:

- Kristen Flaherty, Paraprofessional from Hess to Shaner effective 11/2/2020

Motion _____ Second _____ Vote _____

Action

8. Motion to approve the following student placements for the 2020-2021 school year (attachment Administration-8):

483

Motion _____ Second _____ Vote _____

Action

9. Motion to approve the following Mentors for the 2020-2021 school year:

- Jessica Gillespie for Bastien Dolce

Motion _____ Second _____ Vote _____

Action

10. Motion to approve the start date of 11/12/20 for Matthew Jirau, Educational Interpreter. Mr. Jirau was previously approved on October 26, 2020.

Motion _____ Second _____ Vote _____

**D. Operations Committee (Facilities and Transportation):
Chairperson: Mx. Erickson**

XIII. Resolutions

XIV. Solicitor's Report

XV. Unfinished Business

**XVI. New Business (consideration of additional items that may
be properly presented to the Board of Education at this
time)**

**XVII. Receive comments from the public in accordance with the
Board policy on participation at Board meeting**

XIII. Adjournment